

## Airtron Heating & Air Conditioning Employment Scams

Scammers increasingly have access to personal information through social media and other platforms. Some use this information to take advantage of unsuspecting job seekers. The scammer presents a fictitious job offer to a job seeker in exchange for a fee (as much as several hundred dollars) to begin working.

## **Ways to determine if your job offer from Airtron is valid:**

- 1. Airtron posts available job opportunities on our careers page: <a href="https://careers.nrgenergy.com/airtron/">https://careers.nrgenergy.com/airtron/</a>. Offers are extended to job seekers that have created a profile in our recruiting system and applied for a position using our careers page.
- 2. Airtron connects with candidates via a company-sponsored e-mail address; the e-mail suffix will be one of the following: @airtron.com, @nrg.com, or @directenergy.com.
- 3. Airtron does not use Google Hangouts or Skype to contact or interview job seekers.
- 4. Airtron conducts interviews via phone, video, or in-person on-site with company representatives before extending an employment offer.
- 5. A member of the Airtron team calls selected candidates by phone to extend an employment offer to them. The employment offer is viewable under the candidate's careers profile.
- 6. Airtron does not request/require that candidates pay fees to the company to secure a job.
- 7. Airtron will not send a candidate a check in advance of starting employment with us.
- 8. Airtron may engage staffing agencies to help us identify candidates for positions. Third party recruiting agencies representing Airtron in the recruitment process will never request any fees from job seekers.

## Actions to take if you feel like you have been a victim of a job offer scam that references Airtron:

- 1. Disregard the e-mail or messenger communication.
- 2. Do not send personal identification information or money to the requestor.
- 3. If you do provide information or payment to the requestor, contact your local authorities.
- 4. If you question the validity of an e-mail, do not open attachments or click links. They may contain computer viruses or malware.
- 5. Please send an e-mail to <a href="mailto:careers@nrg.com">careers@nrg.com</a> and provide your name and a summary of your experience.